

Needs to be updated so that email meeting notice
is okay.

RULES AND REGULATIONS
FOR
THE GATES REPUBLICAN TOWN AND COUNTY COMMITTEE

ARTICLE I - PURPOSES

The purposes and goals of the Gates Republican Town and County Committee (Hereinafter the "Committee") shall be:

1. To promote diligent, consistent and sustained political action to insure good Republican Government in our Town, County, State and Nation.
2. To select and support Republican Party candidates for elective office and to advance and promote the precepts and principles of the Republican Party.

ARTICLE II - ORGANIZATION

1. The enrolled Republican voters of the Town of Gates shall elect two Town Committee persons and two County Committee persons from each of its election districts. All candidates must be enrolled Republicans at the time of nomination.
2. The Election of Committee persons shall take place at the annual primary of the Republican Party unless otherwise stated in the Mourue County Republican Committee Rules. The County Committee has the power to set the term of office for either one year or two years.
3. The Committee shall organize within fifteen days after its election by the election of a Chairperson, Vice-Chairperson, Secretary and Treasurer; all of whom shall be elected members of the Committee. The Committee shall also elect a Town Leader, subject to approval by the Republican County Chairman as provided in the County Committee Rules.
4. Within five days of the organization meeting, a letter must be sent to the County Chairman informing him of date of such meeting and shall set forth the names and addresses of all elected officers of the Committee including their recommendation for Town Leader.

5. All vacancies on the Committee shall be filled by the Chairperson. Such appointments shall then be referred to the County Chairman who will see that they are duly and legally appointed. Pending this action, such appointees shall be considered "acting members" with all rights and privileges accorded all other members.

ARTICLE III - DUTIES OF OFFICERS

Chairperson

1. The Chairperson shall have the responsibility for the management of the affairs, business and concerns of the Committee, preside at all meetings of the Committee and shall also be an ex-officio member of all standing or special committees without voting rights except to break a tie vote. The Chairperson shall appoint all standing, special, AD HOC Committees, and any other Committees or persons he deems to be necessary. The Chairperson shall also appoint District Leaders and Section Leaders.

Vice-Chairperson

2. The Vice-Chairperson shall have all the powers and functions of the Chairperson during the absence or disability of the Chairperson.

Secretary

3. The Secretary shall give notice of and attend all meetings of the Committee and shall keep a record of their deliberations by recording all minutes and votes of every meeting in a book kept for that purpose; shall prepare all correspondence; shall keep current a list, by election district, of all Committee members and shall perform such other duties as the Chairperson shall from time to time prescribe. In the case of absence or disability of the Secretary, the Chairperson shall appoint a Secretary pro-tem.

Treasurer

4. The Treasurer shall keep an account of all monies received and expended for the use of the Committee; shall deposit all monies received in a bank or banks approved by the Committee; shall disburse funds as approved by the Committee; and perform other duties as the Chairperson shall from time to time prescribe. In the case of absence or disability of the Treasurer, the Chairperson may appoint a Treasurer pro-tem.

Town Leader

5. The Town Leader shall not hold any other Committee office. The Town Leader shall represent the Town of Gates on the Monroe County Republican Executive Committee; shall serve as advisor to the Chairperson; shall serve as liaison between the Monroe County Executive Committee and the Committee; shall keep the Committee apprised of all discussions and programs of the Monroe County Republican Executive Committee; shall appoint a Deputy Town Leader whose only function shall be to represent the Town Leader at meetings of the Monroe County Republican Executive Committee. The Town Leader shall appoint any Committee or persons that he deems to be necessary.

Vacancies

6. All vacancies occurring among the officers may be filled at the Committee meeting next following the vacancies by the members of the Committee. Committee may postpone filling of vacancies to future date.

ARTICLE IV - MEETINGS

1. The Committee shall hold its Organization Meeting within 15 days after its election as per Article II.
2. The Chairperson of the Committee will schedule and call all meetings of the Committee.
3. Notice and time and place of all meetings shall be given by mail to each member of the Committee not less than five (5) days nor more than fifteen (15) days prior to such meeting. Such notice shall be directed to each member's address as it appears on the record of the Committee.
4. At all meetings of the Committee there shall be present in person at least 25 of its members in order to constitute a quorum and conduct business. If a quorum is not present, a lesser number may adjourn the meeting to some future date, not more than ten (10) days later.
5. At all meetings of the Committee each member shall be entitled to one (1) vote. Election of officers and designation of candidates for public office shall be by secret ballot in a manner prescribed by the Chairperson. All other voting shall be done in an open manner unless a majority of those present shall wish the vote to be secret.

6. No proxies shall be allowed at any Committee meeting or any committee appointed by the Chairperson of the Committee.
7. The Committee may call a meeting without the approval of the Chairperson by sending a registered letter to the Vice-Chairperson to that effect. The letter must be signed by twenty-five members of the Committee membership.

ARTICLE V - AMENDMENT OF BY-LAWS

1. These By-Laws may be adopted by a 2/3 vote of the members present and voting at any meeting of the Committee, provided that a copy of the proposed By-Laws shall have been given or mailed to each voting member at least two (2) weeks prior to the date of the meeting.
2. These By-Laws may be amended by a 2/3 vote of the members present and voting at any meeting of the Committee, provided that a copy of the proposed amendments shall have been mailed to each voting member at least two (2) weeks prior to the date of the meeting.

ARTICLE VI - IMPLEMENTING PROVISIONS

1. Roberts Rules of Order shall govern all meetings of the Committee so far as they are applicable and not inconsistent with these Rules or with the Rules of the Monroe County Committee or with the Election Law.
2. The New York State Election Law and the Rules of the Monroe County Republican Committee shall govern in the event of any conflict between these rules and same.